



## **Complement of information on request for proposal**

UNAIDS

Resource needs country estimation and validation  
workshops

Deadline for submission:  
24 October 2008, 5.00 pm



Due to a series of questions addressed to UNAIDS, please find under some clarifications to the Request for Proposals for “Resource needs estimation and validation workshops”, which was previously published under the title: “Resource needs country estimation and validation workshops”.

- Bidders may, if they wish, provide a proposal for only one, two or three workshops out of the four requested. However, priority will be given to proposals for the four workshops, comprising the totality of the project stated in the Request for Proposal.
- The “identification” of programmes and activities related to AIDS to be used for the purposes of the RFP follows the international consensus reached on that respect. Consequently, there is no need to develop any specific identification of such programmes and activities but to accept those already included in the Resource Needs Estimates.
- The estimation of resource needs and unit costs have been the focus of UNAIDS’ activities for a number of years. The RFP does not attempt to request participants to develop from scratch the resource needs in 60 countries, but to validate with updated national parameters the existing needs estimates.
- In order to estimate the cost of the workshops, a maximum of 40 participants should be taken into account for each workshop, ensuring a minimum of 2 participants from each country. The timeline for the completion of the workshops (of 6 months after start up of the assignment) is to be maintained. The only potential delay would be due to reasons attributable to the availability of national counterparts.
- The RFP states that each workshop is aimed at validating existing national resource needs estimates by working with country representatives within a workshop format.
- The task of revisiting estimates requires detailed preparatory work by requesting participants to review current available national data in advance to the workshop.
- The estimates are not limited to resource needs for programmes managed through official national channels, but also from international donors and the private sector. In fact, the resource needs are as comprehensive as possible regardless of the source of funding.
- The contractor would not collect information at the country level, but invite to the workshops national experts, with proved knowledge, experience and ability to review, and

amend as necessary the main inputs of the model: demographics, size of key populations, unit costs, coverage and future targets. Any new parameter must have a reference.

- National experts to participate in the workshops will be selected in close collaboration with UNAIDS.