

**PCB Bureau Workplan
March 2009- December 2009**

| Output | Key activity | Time frame |
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| 1. Increased transparency and improved information flows to PCB members on the follow up of PCB recommendations and decisions | Systematic follow-up of key PCB-decisions, ensuring continuous information to PCB members on progress of work by: <ol style="list-style-type: none"> 1. Information on website; either as explicit information on state of progress, or by way of minutes from the bureau meetings. 2. Secretariat holding Mission briefings, as appropriate and informal consultations on progress in implementing of PCB recommendations/decisions. | Ongoing |
| 2. Increased involvement of Member States in the work of the PCB | <ul style="list-style-type: none"> - Further constituency building to improve the quality and representation of Member States at Board meetings; - Further development of informal networks will be explored to facilitate a better interaction in between Programme Coordinating Board meetings; - Secretariat to support regional consultations on key strategic issues. | Ongoing |
| 3. Increased involvement of Civil Society in the work of the PCB | <ul style="list-style-type: none"> - Further constituency building to improve the quality of civil society representation at Board meetings; - Explore ways of cooperation with the Communication and Consultation Facility of the PCB NGOs in order to facilitate a better interaction in between Programme Coordinating Board meetings; - Hold a PCB Bureau meeting with the Communication and Consultation Facility. | Ongoing By the end of 2009 |
| 3. Increased involvement of Cosponsors in the work of the PCB | <ul style="list-style-type: none"> - Explore ways of cooperation with Cosponsors on specific issues in order to facilitate better interaction in between and during Programme Coordinating Board meetings. | When necessary |
| 4. Improved PCB meetings | <ul style="list-style-type: none"> - Follow-up on the UNAIDS governance reform process; - Further revise and consolidate PCB drafting group process; - Preparations for the 24th and 25th PCB meetings. - Manage the process for Identifying topics to be considered at future thematic segments. - Explore additional ways to improve the effectiveness of PCB meetings including logistical | Ongoing |

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| | arrangements; - Ensure smooth transfer of responsibilities to the next Bureau members (e.g. brief on main activities, review and evaluate implementation of workplan). | To be finalized by December 2009 |
| 5. Inter-sessional decision making process | - Implement the inter-sessional decision making process as mandated by the PCB. | When necessary |
| 6. Second Independent Evaluation of UNAIDS | - Assure adequate and effective discussion of the report of the Evaluation Team in preparing the agenda of the 25th PCB and facilitating the formulation of decisions and recommendations for follow-up in 2010. | When necessary |

* The PCB Bureau was reviewed at 18th PCB meeting in June 2006:

“10.2. Requests the Bureau to further enhance its visibility and transparency by preparing an annual workplan and making it available to PCB Members and Observer States; and making available to PCB Members and Observer States the outcomes of its meetings.”