

20th Meeting of the UNAIDS Programme Coordinating Board

Geneva, Switzerland,
25-27 June 2007

(Draft as of 20 June 2007)

Decisions, Recommendations and Conclusions

The UNAIDS Programme Coordinating Board,

Recalling that all aspects of UNAIDS work are directed by the following guiding principles:

- Aligned to national stakeholders' priorities;
- Based on the meaningful and measurable involvement of civil society especially people living with HIV and populations most at risk of HIV infection;
- Based on human rights and gender equality;
- Based on the best available scientific evidence and technical knowledge; and
- Promoting comprehensive responses to AIDS that integrate prevention, treatment, care and support;

Agenda item 1.1: Opening of the meeting and adoption of the provisional agenda

1. *Adopts* the provisional agenda as amended;

Agenda item 1.2: Election of Officers

2. *Elects* Thailand as Chair, ... as Vice-Chair, and ... as Rapporteur;

Agenda 1.3: Consideration of the reports of the eighteenth and nineteenth meetings

3. *Adopts* the reports of the 18th and 19th meetings of the UNAIDS Programme Coordinating Board;

Agenda item 1.4: Report of the Executive Director

4. [to be completed]

Agenda item 1.5: Report by the Chairperson of the Committee of Cosponsoring Organizations

5. *Takes note with appreciation* of the Report by the Chairperson of the Committee of Cosponsoring Organizations;

Agenda item 1.6: Report by the NGO representatives

6. *Takes note* of the Report by the NGO representatives and *adopts* the following recommendations contained therein: [to be completed]

Agenda item 2: 2008-2009 Unified Budget and Workplan and Financial Report

- 7.1 *Endorses* the strategies and approaches contained in the 2008-2009 Unified Budget and Workplan;
- 7.2 *Approves* the 2008-2009 Unified Budget and Workplan and the proposed distribution of those resources as follows: US\$ 135 million to be shared among 10 Cosponsors; US\$ 182 million for the UNAIDS Secretariat; US\$ 147 million for interagency activities and US\$ 5 million for a contingency fund;
- 7.3 *Takes note* of the planned Cosponsor supplemental and global/regional resource budgets;
- 7.4 *Endorse* the mid-term review to increase the flexibility of the UBW as outlined on page 16 of the Unified Budget and Workplan document;
- 7.5 *Approves* the authority of the Executive Director of UNAIDS to increase or decrease funds by up to 10 % between Principal Outcomes of the Unified Budget and Workplan subject to the conditions outlined in page 15 of the Unified Budget and Workplan document;
- 7.6 *Decides* that the Executive Director be given the discretion to programme and disburse funds received by way of contributions over and above the level of the approved UBW subject to the following conditions:
 - a. The amount of funds to be programmed and disbursed under discretionary authority shall not exceed 10% of the approved budget;
 - b. The funds shall be used only for activities in priority areas as set out in the Strategic Framework or for investments in, or support for, the Principal Outcomes and Key Outputs as identified in the Unified Budget and Workplan;
 - c. The Executive Director shall submit his proposal for the use of the funds to all Members of the PCB through its Bureau, who will ensure its conformity with the above criteria. Any proposal shall be deemed approved if no written objection to the proposal is received by the Bureau within a period of 14 days from the date of notification of the proposal;
 - d. The use of the funds under the Executive Director's discretionary authority should be reported to the next session of the PCB;
 - e. The PCB will review the experience with this procedure at the end of three years;
- 7.7 *Takes note* of the interim financial management information for the 2006–2007 biennium and the financial update as at 30 April 2007;
- 7.8 *Encourages* donor governments and others to release their contributions towards the Unified Budget and Workplan for 2006–2007 as soon as possible, if they have not already done so;

Agenda item 3.1: UNAIDS and UN Reform

8. *Endorses* the recommendations of the paper UNAIDS and UN Reform (document UNAIDS/PCB(20)/07.12)
 - a. Current coherence efforts should be informed by the UNAIDS experience.
 - b. The Global Task Team recommendations need to be accelerated and championed as a contribution to UN reform
 - c. UNAIDS should have a full role in “one UN” country pilots, just as UNAIDS country coordinators are full members of the UN country team

- d. More attention needs to be paid to incentives and accountability issues in the UN system
- e. Coordination around AIDS through the mechanism of UNAIDS must stay intact through the piloting of the UN reform process
- f. UNAIDS should continually document its contributions to greater UN coherence

Agenda item 3.2: Results of the Review of NGO/Civil Society participation in the Programme Coordinating Board

9. *Takes note* of the Results of the Review of NGO/Civil Society participation in the Programme Coordinating Board and *adopts* the following recommendations contained therein: [to be completed]

Agenda item 3.3: UNAIDS role in strengthening global coordination on AIDS and development of the Programme Coordinating Board

10. *Decides* that:

- a. PCB meetings will consist of a decision making segment and a thematic segment;
- b. Interactive discussions will be encouraged rather than prepared statements and texts;
- c. PCB meetings will be held twice a year, an increase of one meeting for the two-year period compared to the current practice of three meetings (two meetings in even years and one meeting in odd years). Since meetings should be held only when there is a substantive need to do so, the PCB could decide at its second meeting in an even year to cancel the second meeting during the following, odd, year;
- d. Key partners will be invited to participate in the thematic segment in a well structured and recognized way. A meaningful and relevant discussion on critical thematic policy matters has to include all relevant partners, such as the Global Fund to Fight AIDS, Tuberculosis and Malaria (GFATM), People living with HIV/AIDS, private sector, foundations, research and academia, etc;
- e. In principle, all meetings will be held in Geneva in order to limit costs for the Secretariat and facilitate better participation by all Board members. This does not exclude PCB to decide to hold some meetings outside of Geneva;
- f. Fields trips will be organized as separate events from PCB meetings. Furthermore, such trips will consist of small groups and be arranged together with, or preferably by, co-sponsors;
- g. A preliminary list of participants will be distributed prior to the meetings and updated during the meetings;
- h. Further development of informal networks will be explored to facilitate a better interaction in between PCB meetings;
- i. More frequent briefing sessions and open consultation processes will be organized by the Secretariat;
- j. The constituency system will be strengthened to improve the quality of participation and representation at Board meetings (through code of conduct, training, mentoring, etc). Recognizing that such improvement should primarily rest with Member States, the Bureau will play an active role in this context. This might imply a need to expand the Bureau to cover all regional groups;
- k. UNAIDS Secretariat will also facilitate support to constituencies and strengthen its outreach activities;
- l. The Chair will play an active role in ensuring balanced representation in the drafting group;
- m. A drafting group will not be held in parallel with other on-going discussions;
- n. The Unified Budget and Workplan (UBW) will be further developed to enable it to be a strategic tool for division of responsibilities and other governance matters within UNAIDS, the Secretariat and the ten co-sponsors. The UBW should include incentives

- for action and collaboration;
- o. Funds allocated to co-sponsors will be linked to specific outputs and a release of funds should be performance-based. The UBW should clearly identify expected results and responsible actors;
- p. PCB decisions will include clear language on who is responsible for its implementation, and also a time frame and identified reporting mechanisms;
- q. Systematic coordination among relevant partners at country level needs to be strengthened; within UNAIDS (Secretariat and co-sponsors), with other UN agencies and with other development partners, multilateral and bilateral, and also with authorities in HIV/AIDS affected countries;
- r. To synchronize with the ECOSOC process, the Chair/Vice-Chair will be elected for one calendar year, starting the term on 1 January of each year;
- s. A long-term planning of the election of the officers of the Board will be developed;
- t. Further ways to improve coordination on electoral matters between ECOSOC and PCB will be explored;

Agenda item 4.1: Report on the progress on follow-up support to countries in their national target setting towards universal access

- 11.1 *Requests* the UNAIDS Secretariat, in collaboration with the Cosponsors, to develop and endorse an accountability and reporting mechanism for UNAIDS to deliver on the recommendations in the Universal Access Assessment Report and present a progress report of its utilization at the June 2008 PCB;
- 11.2 *Requests* the UNAIDS Secretariat to monitor progress towards the goal of universal access by providing regular assessment of the status of countries' integrated plans and their financing as part of the annual monitoring of the epidemic;

Agenda item 4.2: Presentation of policy guidance to address gender issues

- 12.1 *Invites* Governments and UNAIDS to significantly expand efforts to address inequality between men and women and harmful gender norms as major drivers of the HIV epidemic, including through increased and better coordinated funding to national programmes and civil society partners;
- 12.2 *Welcomes* the findings of the gender assessments and the draft guidelines on concrete steps that Governments, donors, the UN system, and civil society can take towards achieving gender equality and equity in national HIV responses;
- 12.3 *Requests* UNAIDS to finalize the guidelines, involving representatives of Governments, multilateral and bilateral agencies, and civil society;
- 12.4 *Requests* UNAIDS to integrate and mainstream gender equality and equity into programme planning and review tools, such as the Self-Assessment Tool developed by the AIDS Strategy and Action Plan service and guidance on Joint AIDS Programme Reviews;

Agenda item 4.3: Report of the Global Task Team Independent Assessment

- 13. *Adopts* the (following) recommendations contained in the Report of the Global Task Team Independent Assessment (document UNAIDS/PCB(20)/07.9) and *acknowledges* their cost implications as outlined in the annex to the report; -

Agenda item 4.4: UNAIDS Collaboration with the Global Fund to fight AIDS, Tuberculosis and Malaria

- 14.1 *Requests* UNAIDS to work with the Global Fund to Fight AIDS, Tuberculosis and Malaria to revise and update their Memorandum of Understanding redefining and, in light of the changed landscape, update the areas and modalities of their cooperation and present this to their respective Boards for approval. Equally it will be essential that they develop a shared follow-up system for the purposes of accountability;
- 14.2 *Requests* UNAIDS in consultation with national stakeholders, co-sponsors, the Global Fund to fight AIDS, Tuberculosis and Malaria, and other partners, to develop criteria and procedures for the establishment of an Independent Review Mechanism for national strategic plans and to validate these plans as eligible for international funding;
- 14.3 *Requests* the UNAIDS Secretariat, in close collaboration with the national AIDS authority, the UNAIDS Cosponsors and other partners in the AIDS response, to intensify efforts as a clearing house for providing access to effective technical support to accelerate scaling –up;
- 14.4 *Requests* UNAIDS to facilitate the governance of GFATM grants for the AIDS response through support to Country Coordinating Mechanisms, and alignment of these mechanisms with the overall coordination of the national response to AIDS;

Agenda item 5.1: Results from the Geneva and field staff survey and report on follow-up

- 15 *Takes note* of the paper ‘Result of the Geneva and field-based staff opinion survey and report on follow-up (document UNAIDS/PCB(20)/07.13);

Agenda item 5.2: Statement by the representative of the UNAIDS Secretariat Staff Association

- 16 *Takes note* of the statement by the UNAIDS Secretariat Staff Association;

Agenda item 6: Any other business

- 17 *Decides* that the 21st meeting of the PCB be held in Geneva on ... 2008 and the 22nd in ... on ... 2008.

Annex 1

COST IMPLICATIONS OF PROPOSED DECISIONS RECOMMENDATIONS AND CONCLUSIONS¹

Item	Item Amount (USD)
1.4 Report of the Executive Director	0
1.5 Report by the Chairperson of the Committee of Cosponsoring Organizations	0
1.6 Report by the NGO representatives	60,000
2 2008-2009 Unified Budget and Workplan and Financial Report	0
3.1 UNAIDS and UN Reform	0
3.2 Results of the Review of NGO/Civil Society participation in the Programme Coordinating Board	793,795
3.3 UNAIDS role in strengthening global coordination on AIDS and development of the Programme Coordinating Board	315,000
4.1 Report on the progress on follow-up support to countries in their national target setting towards universal access	0
4.2 Presentation of policy guidance to address gender issues	154,400
4.3 Report of the Global Task Team Independent Assessment	1,130,000
4.4 UNAIDS Collaboration with the Global Fund to fight AIDS, Tuberculosis and Malaria	0
5.1 Results from the Geneva and field staff survey and report follow up	0
5.2 Statement by the representative of the UNAIDS Secretariat Staff Association	0
6 Any other business	0
TOTAL AMOUNT	2,453,195.00

¹ Resource needs not budgeted for in the 2008-2009 UBW