

Search Committee Timetable adopted at 1st meeting
 27 June 2008
 Revised Timetable established by 22nd PCB

22 nd PCB dates	Action	Who is responsible	Revised dates
	Chair of PCB invites proposals for membership of the Search Committee.	PCB Chair	
	Deadline for submission of names for Search Committee	PCB Chair	
	Conclusion of consultations as necessary with constituency groups. Composition of Search Committee is announced and transmitted by electronic means to PCB constituencies	PCB Chair	
18/7	First meeting of Search Committee	PCB Chair	27/6
25/7	Call for nominations and applications; to include advertisements in international media	Search Committee Chair	4/7
22/8	Deadline for submission of nominations and applications	All constituency groups	15/8
19/9	Second meeting of Search Committee to review and establish a short list	Search Committee Chair	5/9
	Third meeting of the Search Committee and Interviews		17-18/9
26/9	Short list of candidates sent to the PCB for consideration at an extraordinary meeting (one day) of the Board. The Search Committee will then send the list to the CCO Chair together with any comments and recommendations of the PCB	Search Committee Chair	18/9
	Extraordinary meeting of the PCB		2/10
	CCO to consider the list of nominations and to interview short-listed candidates. The Chair of the Search Committee to participate as an observer in the CCO interview and formal nomination process and to report back to the 23 rd Programme Coordinating Board meeting on the process followed. The CCO may also meet in closed session.	CCO Chair	
	CCO to send formal nomination to UN Secretary General	CCO Chair	